TIMELINE

PRESERVATION SURVEYS

DHPS | NY
Documentary Heritage & Preservation Services
FOR NEW YORK

1

Acceptance

2

1-3 weeks

Initial Conversation With Assessor

3

6-8 weeks

Pre-Survey and Environmental Data collection

4

2-3 months

Assessment

5

4-6 months

Report Delivered

6

1-2 weeks after report delivery

Follow-Up Call

7

6 months after report

6-Month Training Program

TIMELINE

ARCHIVAL NEEDS ASSESSMENTS

DHPS | NY
Documentary Heritage & Preservation Services
FOR NEW YORK

1

Acceptance

2

1-3 weeks

Initial Conversation With Assessor

3

6-8 weeks

Pre-Survey

4

2-3 months

Assessment

5

4-6 months

Report Delivered

6

1-2 weeks after report delivery

Follow-Up Call

7

6 months after report

6-Month Training Program

TIMELINE

FOUNDATIONAL PLANNING ASSISTANCE

DHPS | NY
Documentary Heritage & Preservation Services
FOR NEW YORK

1

Acceptance

2

1-3 weeks

Initial Conversation With Assessor

3

4-6 weeks

Pre-Survey

4

2 months

Assessment

5

4-6 months

Report Delivered

6

1-2 weeks after report delivery

Follow-Up Call

TIMELINE

STRATEGIC PLANNING ASSISTANCE

DHPS | NY
Documentary Heritage & Preservation Services
FOR NEW YORK

	Acceptance
1-3 weeks	Initial conversation with facilitator
1 month	Attend introductory webinar
6 weeks	Survey to stakeholders
2-3 months	Survey results delivered, retreat topics decided
3 months	Retreat
3-4 months	Draft of plan delivered
5-6 months	Site edits and Board review/approval
6 months	Final plan submitted to DHPSNY
6 months	Implementation webinar
6 months after final plan	½ day program
	1 and 3 year follow-ups











